

SHUBHAM KHOBRADE

Phone - 9890497757 | Email - shubhamkhobragade09@gmail.com

Objective

To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer service.

Education

___ **School** - Sanskar Vidya Sagar, Nagpur, Maharashtra securing 9.0 CGPA

Higher Education - Purna Junior College, Nagpur, Maharashtra securing 60%

Graduation – Bachelor of Commerce in Computer Application (BCCA) graduate from Dr. Ambedkar Institute of Management Studies and Research securing 7.30 CGPA

Skills Set

Fluent Communication in English
Strong problem-solving ability
Quick Learner
Ability to deal with people diplomatically
Experience in solving vendor queries related to payments.

Technical Skills

MS Office
Basics in Python, C, C++ and PHP
Hands on practice with Blender
Able to use Sublime Text Editor for web designing

Work Experience

Started working at HCL Technologies LTD from 19th April, 2020 as an Associate Executive in Financial Shared Services-Accounts Payable where I handle Vendor accounts around the world, process the invoices and resolve all vendor queries.

Internship

[24/09/2019] – [01/10/2019]

Advance course in PHP/MYSQL

This provided basic knowledge on Sublime text editor and developing web-based applications via HTML, CSS and PHP

Courses Completed

Vroom to Groom

(2nd March 2020 to 6th March 2020)

Road Safety Patrol

(2012 to 2015)

Key Projects

A Web Based Application "**CITYWITHOUTCRIME.PHP**" using sublime text using JavaScript as frontend and PHP as backend.

Personal Details

Date of Birth: 4th August 1999

Languages: English, Marathi, Hindi and Beginner level Japanese

Hobbies: Highly interested in Universe and space