

OS Conditional Offer

Mr. Dhananjay Kumar
 H.No 171, Bengali Colony, Ramadevi,
 Kanpur
 Uttar Pradesh
 208007
 India

Student ID:14670569

Date: 20 October 2023

Dear Mr. Kumar,

Application Decision

Coventry University, Coventry University London, CU Coventry, CU London and CU Scarborough come together to form part of the Coventry University Group (the "University") with all degrees awarded by Coventry University.

With reference to your application to study at the University, we are delighted to offer you a place on the following course which is conditional on the 'offer conditions' detailed below being met:-

Course Title	MBA Global Business (RQF Level 7)
Location	Coventry University London Campus
Award on Successful Completion	MBA
Academic Course Start Date (including Induction Week)	22 January 2024
Usual Course Duration	1 Year
Total Anticipated Tuition Fees per Academic Stage/Year of the Course	£22,550 as advertised for the 2023/2024 Academic Year [use your student ID as a payment reference]
1st Tuition Fee Payment for the first Academic Stage(the Deposit to secure your place)	£8000.00 to be received by the University as part of your offer conditions. On meeting your other offer conditions and by paying this Deposit, you formally accept your offer of a place with the University.
Remaining Tuition payment for the Academic Stage/Year	£14,550 to be received by the University by the payment deadlines detailed in the Tuition Fee Terms and Conditions . 50% of remaining tuition fees to be received by the University before 15 th March 2024 (TBC). Remaining balance to be received by the University before 15 th May 2024(TBC). See details in the Tuition Fee Terms and Conditions on our website.
Scholarship/Tuition Award (subject to eligibility)	These are awarded based on specific requirements and are subject to eligibility . Please note final confirmation of any awards/scholarships will be confirmed on your CAS statement. *if awarded, this is only valid for your first year of study at the University*
Estimated Living Expenses (based on UKVI Guidance)[UKVI Student Route Policy Guidance]	Estimated at £1334.00 per month

We regularly review our course content, to make it relevant and current for the benefit of our students. Please check the current online course pages to read about the course on which you are being offered a Conditional place.

Offer Conditions

You are required to **accept your offer and pay the £8000 deposit to secure your place onto the course by 24th November 2023**. Refunds may be given if you are refused a student visa (subject to the University Policy and current UKVI Immigration Regulations). Please note, tuition awards and scholarships cannot be used to fulfil this requirement (they can only be applied towards the fulfilment of your final tuition fee instalment).

You are required to meet all the following conditions **before 4th December 2023** to be eligible to enrol on your course:

- Provide an academic reference letter on official headed paper duly signed by the referee.
- Provide an updated detailed personal statement (For MBA Global Business) to support your application with respect to applied course and addressed to Coventry University. (Offer is subject to faculty approval).
- Please ensure you have completed all sections of CAS Shield (access to CAS Shield will only be granted once you have paid the first instalment of your deposit and accepted your offer) and completion of CAS shield is being added as a checklist item.
- Complete and pass interview assessment with International Student Support team.

You are required to meet the following conditions before enrolment begins on 15th January 2024:

- Obtain a UKVI Student Visa to permit you to study in the UK.
- Ensure you have and bring with you the originals of all the academic documents used in issuing your CAS to you. Photocopies or photos of these on your phone will not be accepted at enrolment.

Refunds may be given if you are refused a student visa (subject to the University Refund Policy and Current UKVI Immigration Regulations).

Important Information-please read

Enrolment onto your course is subject to you obtaining the right to study in the UK on a course at the University.

Confirmation of Acceptance for Studies ("CAS")

On confirmation of evidence that you have met all the entry conditions set out above, save for obtaining a visa, including receipt of your 1st Tuition payment (or an acceptable financial guarantee letter) by our finance department, we will e-mail you your unique CAS number. This will be a PDF copy of the CAS statement generated from the UKVI's SMS portal. You will need your CAS to apply for your student visa. Where applicable, we may be able to issue you an Unconditional Offer Letter as evidence that you have fulfilled all admissions entry requirements.

Accepting Our Offer

If you wish to accept this offer and firmly reserve a place you must reply by email quoting your name and reference number (as above) and confirming the course you are accepting. Alternatively, on meeting your offer conditions and by paying the Deposit, on receipt of the Deposit by the University you formally accept your offer of a place with the University.

This offer has been made on the basis that you are an International Student. If this is not correct, this offer may be withdrawn at any time.

If you consider that you are a Home fee paying please contact ukadmissions@coventry.ac.uk who will review this offer.

By accepting your offer of a place, a Student Contract will be formed between you and the University. A copy of the 23/24 Student Contract will be sent in due course, which you will be signing up to when you enrol. A copy of the Student Contract can be found on our website. This Offer Letter, the 23/24 Student Contract (and the

documents referenced within it), detail the rights and the obligations you will be bound by during your time as a student and contain the obligations that the University will owe to you. You should read the Student Contract before you accept an offer of a place and before you enrol at the University.

Your Student Contract with the University begins as soon as you accept your offer. If you want to cancel your place, you have the right to do so within 14 days of accepting the offer. Within that 14-day cooling off period, you do not have to give a reason for cancelling. However, you must tell us that you want to cancel your place in a clear, written statement. If you need help making your statement clear, you can fill out the cancellation form attached to the enclosed 23/24 Student Contract and email it to applications.io@coventry.ac.uk.

Enrolment Details

Further information will be sent to you by email advising you on how to enrol, most importantly:

- Ensure you do bring originals of the academic documents used by the Admissions team to issue your CAS to you [these would be stated on your CAS in the evidence to obtain offer section.] for verification by the University's Compliance team.
- Ensure your personal details including your full names and date of birth on your original academic documents **do match** the same details on your passport. If there are any discrepancies between these documents and your passport you need to provide a supporting letter from your previous institution confirming you are indeed the same person who studied with them and was awarded the qualification. Please note the University **does not accept** affidavits and these would not be accepted for enrolment.
- You must have paid a minimum of £8000.00 to enrol.

Further information can be found at <https://www.coventry.ac.uk/london/student-life/arrival/>

Document Verification – Academics and Evidence of English Proficiency

At enrolment, we will need to verify your academic and English qualifications stated on your CAS or Unconditional Offer letter. You **MUST** bring these original documents with you to enrol onto your course. Photocopies or electronic copies will **NOT** be accepted and you will not be able to enrol. Likewise, you may not be allowed to attend classes if originals of these are not provided.

Tuition Fees

The University will charge tuition fees in accordance with the 'Tuition Fee Terms and Conditions and Refund Policy. **Please ensure that you read the 'tuition fee terms and conditions''**:

<https://www.coventry.ac.uk/the-university/key-information/registry/withdrawal-refunds/>

International Students (Non-EU) are required to pay a tuition fee deposit at each Academic Stage/Year to secure a place. Before you can fully enrol onto your course, or each Academic Stage/Year, **£8000.00 of your full tuition fees for the relevant Academic Stage/Year must be received by the University**. Please ensure you allow sufficient time (approx. 7- 10 working days) for your payment to be processed by your bank, received by the University and credited in to your student account. You may not be able to attend classes and have full access to University facilities, if you do not fulfil all the requirements for enrolment.

If you have to extend your studies beyond the normal duration of the course (e.g. to repeat a year or re-sit examinations) the University reserves the right to charge you fees at a higher rate during the additional period of study.

This offer is produced on our understanding that you are an overseas fee payer. If for any reason you believe you are a Home student, you need to complete a fee assessment form and provide all supporting documents for us to assess and confirm your fee status. We will need this completed at least 8 weeks to the start of your course. No applications for fee assessment will be accepted if we will not have enough time to process your request and make an informed decision to confirm your fee status before you are enrolled on the course. If you commence your

studies as an overseas fee payer, without a fee assessment, you will remain an overseas fee payer for the duration of your course, unless there is a significant change in your immigration status and at the University's discretion.

Please note you may be asked to provide evidence of your financial documents before your CAS is released to you. Your financial documents must meet the requirements for a student visa application. You can find more information here: <https://www.gov.uk/student-visa>

EU Students

If you have the right to live in the UK, including under the UK Government's EU Settlement Scheme or because you are from the Republic of Ireland, you may be exempt from paying international fees and we encourage you to contact us via ukadmissions@coventry.ac.uk to discuss this further. Please note you will be required to provide documentation to prove your fee status eligibility.

Relevant Unspent Criminal Convictions

The University asks all individuals seeking sponsorship by the University to declare any relevant unspent criminal convictions in accordance with its 'Disclosure of Criminal Convictions Policy and Procedure'. If you accept this offer, you will receive an email with a declaration form which you must return to the University for consideration before your CAS will be issued to you.

You can see the 'Disclosure of Criminal Convictions Policy and Procedure' [here](#)

How to Pay (you will need to quote your Student ID number and full names when making payment):

- Provide your official sponsorship / financial guarantee letter (covering the full cost of your courses)
- Online - <https://www.coventry.ac.uk/london/study/fees-and-finance/how-to-pay/#tab-355698-2>
*** In some instances, we may need to track your payment in order to process your application further, so please include a scanned copy of your MT103 form when you send us your evidence of payment by email.

Please note that students or 3rd parties may no longer be able to pay in Cash deposits at the branch counters at some UK banks. So we strongly advise you make your tuition payment(s) using one of the options highlighted above.

Tuition Awards and Scholarships

If you have been awarded a tuition award or scholarship, you will only be able to apply them onto your final tuition payment (not towards your second instalment). If paying your full fees upfront, at once before enrolment, we recommend that you deduct the value of the tuition award or scholarship before making your full payment. Refunds could take numerous weeks to process.

Academic Progression

If you have ever studied in the UK prior to joining the University, you must provide details of any study undertaken, including results and copies of visas held. You should also inform us of any courses you have failed or failed to complete for any reason. Failure to disclose this may result in visa refusal or withdrawal of our sponsorship of your study in the UK.

Sponsored Students

If you are being sponsored by a UKVI approved organisation (such as your Government or your employer), please ensure you provide us with a formal and acceptable letter of Sponsorship confirming the terms of the sponsorship, in accordance to the tuition and maintenance fees stated above.

Please note that the University does not accept MOHE sponsored student onto Undergraduate courses that are less than 3 years in length.

Completing the under- 18 Parental Consent and Guardianship Form (if required)

If you are under the age of 18 at the time you accept this offer, you need your parent or guardian's consent and you must fill in the form providing us with contact details of a UK-based parent or AEGIS Gold Standard Guardian, who will be accessible to the University should the need arise. For AEGIS Gold Standard Guardians there is a charge. Please see the [website](#) (linked) for more details.

We will not issue your CAS letter if this form is not completed fully and returned to us.

Alternative Offers

Please note that admissions onto our courses are subject to you fulfilling our minimum entry requirements. If we assess your application and qualification(s) (with you providing a portfolio, undergoing a faculty interview where required) for a particular course, we may have offered you an alternative course that is more suitable to you based on your qualifications and skill set. Please note, alternative courses offered may take place at one of our other campuses. Please read the offer details above very carefully.

MDes or MEng Programmes are over four years with the possibility of doing an Industry Enhancement year. This is reflected within the exit titles associated with the four-year courses, either Sandwich BA/BEng (Hons) qualification or an integrated Masters course with an MDes/MEng qualification. The Integrated Masters route is designed for high achieving students to continue their studies and to develop advanced technical skills; as such, achievement attained during level 2 is used to determine suitability for progression. Additionally, a three year BA (Hons) degree is available for those wishing to omit the Industry Enhancement year. We would only issue an offer and CAS for a standard 3 year or 4 year BA/BSc Degree and not for an integrated masters.

If you opt to extend the length of your course after your visa has been granted and this extension does not involve an Industrial placement, you will be required to return to your home country in order to extend your student visa. You will be responsible for covering all additional costs associated with this including visa applications and return travel.

Data protection

The University has a comprehensive Data Protection Policy which can be found on our website.

You can find out more about how the University handles student data and your rights in relation to data protection in our Fair Processing Notice for students a copy of which can be found on our website at <https://www.coventry.ac.uk/the-university/gdpr-and-data-protection/information-for-students/>. It is important that you read this Fair Processing Notice as it will tell you what personal information we collect from you, why, what we do with it and who we may share it with.

Personal Details

Please notify us if you change your address, email or telephone contact details so that we will keep in touch with you until enrolment. Good luck with your preparations and we hope you will be able to join us at the University soon. If you have any further queries please do not hesitate to contact us.

We look forward to having you as a student at Coventry University London.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'G. Armstrong'.

Gary Armstrong



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