



Our References : LUC0317342025

Date : 27-03-2025

MEGHA TAPASH PAUL
W0379133
INDIA



OL Verification

OFFER LETTER

CONGRATULATIONS! It gives us immense pleasure to inform that your application for admission has been accepted. However, this letter is **ONLY** valid for 21 days from the issuance date.

Program Name	Doctor of Philosophy in Creative Arts and Design		Duration	36 Months	
Intake	As per EMGS Approval Letter and E-Val		Mode Of Study	Research Work	
Academic Year	2025		Financer	Self-Financer	
TUITION FEE PAYMENT BREAKDOWN For the above-mentioned duration					
Tuition Fee	USD 20222	Scholarship	65.38%	Payable After Scholarship	USD 7000.00
MISCELLANEOUS FEE PAYMENT BREAKDOWN Required to be paid before registration					
Particulars				Amount	
Administrative and Registration Fees				USD 1300	
EMGS Visa, Medical Check-up, and Medical Insurance				USD 600	
Refundable Security Fee				USD 400	
Lab Fee (Per Year) * (if applicable)				USD 250	
Pre-requisite Fees * (if applicable)				USD 500	
English Course Fee per level *(if applicable)				USD 375	

This offer is valid only upon acceptance our admission offers and the payment of the EMGS Visa Processing Fee, Registration Fee, and Administrative Fees.

Please note that all payments are non-transferable and non-refundable.

To accept this offer, kindly sign the Offer Letter on each page and submit it to us, along with the required documents and proof of payment. For a detailed list of required documents, please refer to *Page 3* of the letter.

Upon receiving your submission, the International Students Office (INSO) will contact you with further information regarding the course schedule and commencement date.

We take this opportunity to congratulate you on your successful application to study with us and look forward to welcoming you to the Lincoln University College fraternity.

REGISTER

Lincoln University College

This is a computer generated document. No signature is necessary by the Register.

I hereby acknowledge that I have read and clearly understood the content of each page and agree to abide by the conditions mentioned above.

Student's signature:

Date:

CONDITIONS OF ENTRY REQUIREMENTS

An offer of admission is subject to the following terms and conditions being met to be officially admitted as a student at Lincoln University College (LUC):

I. MISCELLANEOUS PAYMENTS

These items need to be paid for by the student in addition to their program fee, if applicable, such as: Airport Pick Up, Bank Letter, Travel Letter, Release Letter, Confirmation Letter, Certificate & Transcript, Student ID Card, Visa Renewal Fee, Change of Program, Dependent Pass, Special Pass, Endorsement Transfer, Penalties, Visa Cancellation, Re-Admission, Examination Slip, Supplementary Additional Semester, Accommodation, Food, and Living Expenses.

II. REFUND & PAYMENT POLICY

Students must pay all fees due before they arrive in Malaysia:

1. The EMGS Visa Processing Fee, Registration, and Administrative Fees paid are strictly NON-REFUNDABLE under any circumstances.
2. Students must pay back the scholarship amount used up to date and all the administrative fees that have been waived in case of withdrawal.
3. Lincoln University College (LUC) reserves the right to utilize refundable deposits to offset outstanding amounts due to the university in the computation of refunds.
4. If students fail to settle their fees by the respective due date, they shall be liable to pay late payment charges that shall be levied accordingly by the university. Also, in this case, Lincoln University College (LUC) has the right to revoke or suspend any of the services, including examination and the Lincoln Learning System (LLS).
5. The student's responsibility is to finish the program within the specified period in the offer letter. Failure to do so means the student will pay for every additional semester or subject.

III. ACKNOWLEDGEMENTS

1. I acknowledge that once my Visa Pass application has been approved by Immigration Department of Malaysia, I'm required to pay the First-Year Tuition Fee plus the Miscellaneous Fees before arriving in Malaysia.

2. I acknowledge that I am required to present immediately at the LUC International Students Office (INSO) within 3 working days from my arrival date. If I delay, Lincoln University College (LUC) has the right to impose a penalty and lodge a police report against me.
3. I acknowledge that I must inform my representative or counselor 14 working days before I arrive in Malaysia, and I or my representative must fill up the LUC online arrival form. As well as ensuring that I have obtained my Single Entry Visa from the Malaysian Embassy if required.
4. I acknowledge that I must maintain a minimum of 80% class attendance in each subject. I also acknowledge that a Warning Letter will be issued if I become absent from three classes, a police report will be filed, and a Checkout Memo will be issued by LUC. (Cancellation of Visa).
5. I acknowledge that working in Malaysia is not allowed, only part-time during the semester break, and it's subject to Immigration Department of Malaysia approval.
6. I acknowledge that I have to submit the Visa Renewal application 90 days before the expiry of the Student Pass.
7. I acknowledge that I must apply for the Checkout Memo after completing the course and official certificate will not be issued without the Checkout Memo. I acknowledge that if I withdraw from my course at any point I must apply for a Checkout Memo.

I hereby acknowledge that I have read and clearly understood the content of each page and agree to abide by the conditions mentioned above.

Student's signature:

Date:

LIST OF DOCUMENTS REQUIRED:

NO	DOCUMENT	UNDERGRADUATES PROGRAM	POSTGRADUATES PROGRAM
1	Passport All pages including Blank Pages	✓	✓
2	Applicant's Photo with WHITE Background (size 35mm x 45mm)	✓	✓
3	Academic Certificates (Original and Translated in English)	✓	✓
4	Academic Transcripts (Original and Translated in English)	✓	✓
5	Health Status Declaration Form* Download here	✓	✓
6	Letter of Eligibility (LOE)/Objection Certificate (NOC) only for Sudanese & Iranian passport holders	✓	✓
7	Admission Form	✓	✓
8	Copy of payment fee receipt	✓	✓
9	CV/Resume		✓
10	Working Experience if available		✓

* All documents must be colour scanned (as per original size), including Passport pages and visa information pages, and emailed to info@lincoln.edu.my.

PAYMENT INSTRUCTION

ACCOUNT TYPE:	Local(Malaysian Ringgit)	International(USD)
ACCOUNT NO:		
	21234900022834	61234900000219
NAME OF THE BANK:	RHB Bank	
Special Note : Please make sure you mention in the bank transaction your passport number and Invoice number . If you do not mention then your money may not reach to LUC.		
BANK ACCOUNT NAME:	ASIA PACIFIC HIGHER LEARNING SDN BHD (LINCOLN UNIVERSITY COLLEGE)	
SWIFT CODE:	RHBBMYKL	
BANK ADDRESS:	2G & 2M, Jalan SS21/ 39, Damansara Utama 47400 Petaling Jaya, Selangor, Malaysia Tel: + 60-3- 7726 2306, Fax: + 60-3- 7726 2305	

Tution Fees Installment Structure :

Academic Year	Fees
1st Year (Sem 1 + Sem 2)	2333.00
2nd Year (Semester 3)	1166.50
2nd Year (Semester 4)	1166.50
3rd Year (Semester 5)	1167.00
3rd Year (Semester 6)	1167.00

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Date: