

Nagajyothi P
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Career Objective

Aiming for a position of Human Resource professional by acquiring a sound functional knowledge of HR and Management through a way of harmonizing organizational and professional goals.

Professional Experience

Currently working with **Innovatia Knowledge Management Services Private Limited** as HR- Talent Acquisition from March 2021 to till date.

Previously worked with **Ascendum Solutions India Private Limited** as Executive HR from Nov 2014 to June 2016.

Previously worked as Executive **HR** with **Nulogikx Information Services Pvt. Ltd** an Indian based HR Consultancy Services at Whitefield, Bangalore from Dec 2011 to July 2014 with major responsibilities as

- Full cycle of Recruitment & Selection

- On boarding, manage the integration of new employees by educating the executives on HR policies and facilitating the required work station and credentials.

- End to end recruitment activities including IT& NON IT internal and external requirements.

- Holding interviews of new candidates.

- Understanding the defined job specifications from the Clients with detailed job descriptions, skill requirements.

- Coordinating with clients regarding the requirements.

- Preliminary interviewing of potential candidates in order to assess the candidate's suitability, attitude, academic and professional qualifications, experience, communication skills etc.

- Prompt Feedback of referred candidates to fellow associates.

- Coordinate with the Clients for technical Interview and Interview Feedback.

- Updating Monthly MIS report (Recruitment Sheet).

- Preparing daily recruitment Tracker

- Responsible for Induction & Orientations.

- Employee relations- Motivation, Engagement, Grievances and disciplinary issues.

- Employee documentation and MIS.

- Campus Placements

- Vendor Management

Recruitment & Technologies worked on

Involved in the Hiring process of Project coordinator, Business Analyst, Software developers, BDE, BDM, Software Test Engineer- Manual/ Automation, Dataentry operators and Accountant.

Domain expertise: IT Software- Ecommerce & Internet technologies

Sun platform: Core Java - JSF, JSP, J2E, Spring Hibernate, web services (Soap, REST)

Testing: Manual, QTP, Automation, Load Runner

Technologies: Asp .net, c#, SQL, Share point

Stress is the important influencing factor in employee performance which adversely results in effectiveness of work. So it is important to focus on stress management at organizational level.

Project Details

Title: A study on employee perception on professional stress.
Area : Human Resource Management.
Company: Xchanging Pvt.Ltd, Bangalore.
Duration: 8 weeks (1-6- 2010 to 31-7- 2010).

Qualifications

Completed **MBA** with electives of **HR** major and **Finance** minor from BES Group of Institutions, JNTUA University in 2009-2011 with an aggregate of 77%.

Completed **B.SC** Bio-Chemistry from Sri Pathi Degree College, affiliated to S.V.University, and Tirupati in 2006-2009.

Completed Intermediate BI.P.C from Sri Ranganatha Junior College, Madanapalli in 2003-2005.

S.S.C from G.R.T.E.M.H.S from Board of Andhra Pradesh.

Other Diploma Certifications

Diploma In Computer Applications (2005-2006).
MS-Word, MS-Excel

Achievements

Have got an internal CTC Hike irrespective of the regular appraisal cycle, for my best piece of work delivered in the current company.

Received a gift voucher of Rs. 20,000 from Managing Director of Nulogix Information

Services Pvt.Ltd for the Best performance during the first month of my employment with Nulogikx.

Won a Third Prize in PanchaJanya 2k11, a national Level management meet organized by Emeralds Institute of Management studies, Tirupati for the EFFECTIVE HR event.

Won a second Prize in Grandiose- 2k11, an internal event of our PG College for the event of Grandiose-2 k 11.

Co-curricular Activities

Participated in many external events at PG level and won prizes.

Organized a national level management meet HORIZON 2K11, conducted by BES Group of Institutions, Angallu in the year 2011 in the sponsor collection, event hosting, event co-ordination and HR event(Grandiose) organization..

Organized and participated in several internal events during my Graduation & Post Graduation.

I have been elected as a School People Leader (SPL) during my schooling period.

Personal Details

DOB	08-09-1987
Gender	Female

Marital Status Nationality Languages Known Address

Married Indian
English, Hindi, Telugu
D/o Ramana murthy P
7-126, Raghaviah Street Madanapalle
Chittoor Dist -517325 Andhra Pradesh

Date:
Place: Bangalore.

Signature
Nagajyothi.P

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