

NAME: VINESH LAXMAN NIKAM

Address – 50 Swami Suryanarayan Nagar
Near Tulsi Dham Char Rasta Manjalpur
- VADODARA 390011

Email – vineshnikam5@gmail.com **Mob.** - 8980649782

OBJECTIVE:

To be associated with a progressive organization which can provide me with a dynamic work sphere to extract my inherent technical skills, use and develop my aptitude to further the organization's objectives and also attain my career targets in the progress.

QUALIFICATIONS:-

QUALIFICATION	YEAR OF PASSING	SCHOOL/COLLEGE	UNIVERSITY BOARD	% OF MARKS
BCOM	1998	The M S University of Baroda	The M S University of Baroda	47%
12 th	1995	J.M.Junior High School	GSHEB	46.28
10th	1992	J.M.Junior High School	GSHEB	49.18

TECHNICAL SKILLS:

- Microsoft word, excel & power point

STRENGTHS:

- Positive Attitude
- Hard Working Person
- Friendly

WORK EXPERIENCE: -

Company Name: Mahajan Amar Doshi (Chartered Accountant Firm)

Post of: Field Investigation Officer as a Personal Loan, Home Loan, Consumer

Period: April 2001 to September 2005

Job Duties:

- Physical Verification applicant office and Resident
- Confirmation of repayment Capacity of applicant
- Work done for behalf ICICI Bank, CITI Bank, CITI Finance

Company Name: Centurion of Panjab

Post of: Sales Officer (Two-Wheeler Vehicle)

Period: Oct 2005 To Feb 2007

Job Profile:

- Selling work at dealership.
- Customer handling and detail of Vehicle
- Duties may be maintaining and develop good relationship with customer through personal contact or meeting.
- Approve loans within specified limits, and refer loan applications outside those limits to management for approval
- Meet with applicants to obtain information for loan applications and to answer question about the process
- Analyse applicant's financial status, credit to determine feasibility of granting loans. Review and Update credit and loan files.
- Responsible for assigned Sales Targets (Monthly).

Company Name: HDFC BANK

Post of: Sales Officer (Two-Wheeler Vehicle)

Period: Mar 2007 to May 2008

Job Profile:

- Selling work at dealership.
- Customer handling and detail of Vehicle
- Duties may be maintaining and develop good relationship with customer through personal contact or meeting.
- Approve loans within specified limits, and refer loan applications outside those limits to management for approval
- Meet with applicants to obtain information for loan applications and to answer question about the process
- Analyse applicant's financial status, credit to determine feasibility of granting loans. Review and Update credit and loan files.
- Responsible for assigned Sales Targets (Monthly).

Company Name: IndusInd Marketing and Financial Pvt Ltd. (**IndusInd Bank**)

Post of: Sr. Marketing Officer – (Two-Wheeler **Vehicle**)

Period: Jun 2008 To Nov 2021

Job Profile:

- Credit and Field Investigation
- Duties may include field' Collection NPA Cases
- Develops loan application and documentation by confirming credit worthiness
- Approves loans by issuing checks or forwarding applications to loan committee.
- Sending out and receiving mail.
- Performing multifaceted general office support.
- Maintain Good relation with Client.
- Responsible for assigned Sales Targets (Monthly).

PERSONAL PROFILE: -

Father's Name : LAXMAN NIKAM

Date of Birth : Nov 5th 1976

Languages Known : English, Marathi, Hindi & Gujarati

Marital status : Married

Gender : Male

Nationality : Indian

I solemnly declare that the statements given by me in this form are correct and best of my knowledge and belief.

Date:

Place: Vadodara

VINESH L NIKAM