



Aarko Ghosh

ENTREPRENEUR

SKILLS

- Sales
- Marketing
- Project Management
- Canva
- Prompt Engineering
- Communication and Teamwork

LANGUAGES

English
Hindi
Bengali

PROFILE

Versatile professional with a Bachelor's degree in Media Science specializing in Public Relations. My experience includes roles as a Stores Manager, Healthcare Operations Associate, and Administrative staff at Maharshi Mehi Vidyapeeth in Dhanbad. Currently pursuing an MBA to enhance my career and contribute to the business sector.

EDUCATION

B.Sc. – Media Science , Hons. 2014–2017
NSHM Knowledge College , Kolkata.

12th 2013
Dr. Shyama Prashad Mukherjee
College, Dhanbad.

10th 2011
Delhi Public School, Dhanbad.

EXPERIENCE

2021 – 2023 |Assistant Manager

Handled administrative tasks, overseeing daily operations, coordinating staff.

Maharshi Mehi Vidyapeeth, Dhanbad

2017 – 2020 | Store Manager

Coordinated with suppliers and vendors to ensure smooth operations.

Adon System and Solutions Pvt. Ltd

2021 (March – August) | Associate

Assisted in healthcare process management and client interactions.

Wipro

CONTACT



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