

NIKITA PATARE

Rahuri-413705

Maharashtra, India

Mobile : +919075484768

Email : nikpatare@yahoo.com



CAREER OBJECTIVE :

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

WORK EXPERIENCE :

Currently working with Ankit Projexcel as Pre Sales Executive

- Responsible for answering the phone, directing calls and greeting guests .
- Explain & Provide correct information about project to clients.
- Co-ordinate with clients, taking update.
- Arrange site visits.

Experienced in Weekenddays PVT. LTD. as Travel Executive

- Making Itineraries, Selling Packages.
- Co-ordinate with clients, hotels, drivers.
- Responsible for answering the phone, directing calls and greeting guests .
- Answer questions and address complaints.

EDUCATION :

Qualification	Board/University	Year	Percentage
Diploma in Air, Travel & Hospitality Management	Maharashtra Board	2019-21	First Class
HSC	Pune Board	2018-19	59.03%
SSC	Pune Board	2016-17	82.60%

PERSONAL DETAILS :

Age : 19 years
Nationality : Indian
Date Of Birth : 22th November 2001
Height : 158cms
Weight : 49kgs
Marital Status : Single

PASSPORT DETAILS :

Passport Number : U28399051
Date of Issue : 25th January 2021
Date of Expiry : 24th January 2031

LANGUAGES :

- English - Read, Write and Speak fluently.
- Hindi - Read, Write and Speak fluently.
- Marathi - Read, Write and Speak fluently.
- Learning Korean

SKILLS :- Computer Skills(MS OFFICE)

EXTRA CURRICULAR ACTIVITY :-

Tourism Day, Theme Dinner, Project Work perform during academic year

HOBBIES AND INTERESTS :

- Adventure Sports.
- Listening to Music.
- Travelling.

DECLARATION :

I hereby declare that the information furnished above by me is true and correct to the best of my knowledge.

Place :

Date :

NIKITA PATARE