

Govind Gawali

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EDUCATION

Sinhgad Institute of Business Administration and Research **Savitribai Phule Pune University, India** **April 2017**

Secured a Master of Business Administration degree with 69.33%.
- Specialization in Finance.

Sir Parshurambhau College **Savitribai Phule Pune University, India** **April 2015**

Graduated as a Bachelor of Commerce with 58.91%
- Specialization in Cost and Works Accounting

PROFESSIONAL EXPERIENCE

Cummins Technologies India Pvt Ltd, Pune, India

Jan 2022- Present

Designation- *Accounts Payable Analyst*

Cummins India designs, manufactures, distributes and services diesel and alternative fuel engines.

- Handling Accounts Payable error correction entities (US Based).
- Keeping frequent communication with US counterparts to discuss and resolve issues.
- Coordinating and following up with multiple parties in order settle timely payments to vendors.
- Presenting error correction data to stakeholders.
- Makes recommendations to stakeholders based on my analysis.
- Resolves moderately complex issues and problems.
- Trained and guided new team members and managers.
- Managing month-end activities.

Project- *Educating suppliers regarding our requirements.*

- Worked with the warehouse team to identify the flaws in the process.
- Identified and requested suppliers to submit invoices with the correct packing slip number.
- Post implementing this idea 25% of invoice volume got into the auto-match process.

DNV Shared Services India Pvt Ltd, Pune, India

Jan 2021- Jan 2022

Designation- *Junior Accounts Payable Accountant*

The Global Shared Services (GSS) organization within DNV provides services worldwide to the entire DNV organization.

- Successfully performed the Accounts Payable transition for India, Bangladesh, and Sri Lanka regions.
- Handled payment process to external suppliers and externally hired employees.
- Payment to foreign Intercompany suppliers.
- Performed bank and vendor reconciliation on a monthly basis.
- Coordinating with the Chief accountant for VAT and WHT payments.
- Handled travel and expense claim reimbursement process including auditing and payment process.
- Provided support to the regional team for urgent payment and supplier queries.
- Handled government and statutory payments.
- Maintained the process update and provided inputs to the vendor master data team for updating vendor details.
- Assisted in month-end activities.

(Currently known as METRO Global Solution Center Pvt Ltd)

Designation- Accounts Payable Analyst

Metro GSC is a captive shared support centre of METRO.

- Efficiently and accurately processed PO, Non-PO based invoices using SAP T-codes like FK03, FBV0, FBL1N, ME23N.
- Providing solutions for internal 'requests for information' created by team members.
- Working on rejected invoices from the approver.
- Led the Horeca process and provided training to new team members.
- Investigating and taking corrective action on escalations from suppliers for unpaid invoices.
- Monitoring ageing documents and taking corrective actions to meet the TAT.
- Providing the status of 'on hold invoices' to clients.
- Assisting in month-end closing

ADDITIONAL SKILLS

- Accuracy oriented
- Attention to detail
- Flexible and adaptable
- Accountable

TECHNICAL SKILLS

- SAP
- Microsoft Excel
- Microsoft Power BI
- Microsoft Outlook
- Oracle R12
- ABBYY, Basware and Agresso

AWARDS AND RECOGNITIONS

- 'Rising Star Award' for being flexible and supportive at DNV Shared Services India Pvt Ltd.
- Awarded 'StarZan' award for good attitude at Metro Services.
- Recognized Six times monthly 'Business Laurels' award

EXTRA-CURRICULAR ACTIVITIES

- Member of EEEEC and Sports Committee at Cummins India.

INTERNSHIPS

- Summer internship at 'Eagle Burgmann India Private Limited' on the topic 'Study of Working Capital and Ratio Analysis' for the period from 6th June 2016 to 5th August 2016.
- On-the-job training at 'Pantaloons Fashion and Retail Limited' from 18th Dec 2015 to 28th Dec 2015.
- Project at 'Gujarat Co-operative Milk Marketing Federation Limited' on the topic 'Research and Survey of Amul Milk'. Duration- 16th Sep 2015 to 25th Sep 2015.