



TAPAS CHANDRA BALA

ASSTISTAN MANAGER - GLOBAL TRAVEL
FINANCE, PLANNING AND ANALYTICS

OBJECTIVE

To utilize the rich 12+ experiences and aspire to do work assignment in Financial Planning & Analysis, Customer Invoice, Revenue Recognition, Management Information System and Finance & Accounts Operation.

SKILLS & ABILITIES

SAP, HFM, EssBase, TM1, e.FW, Web Studio, MS Excel, PPT, Outlook, Visio, VBA, British English and Indian Neutral English, Negotiation Skill, Leadership, Office Administration. Out of Box Thinker. E2E Process knowledge of FP&A, Finance & Accounts-Consolidation, Financial Reporting, AP-AR, TRAVEL, Procurement, Contract Management, Evaluation and Operation Matrix. Project Management and Risk Control. Power BI-DAX, ETL, Dashboard

ADDRESS

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Gurgaon, Haryana, India, 122001



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RESUME EXPERIENCE

ALTRAN (FORMALLY KNOWN AS ARICENT), GURGAON

SEPT-2014 TO AS ON DATE

Designation: Asst. Manager-Global Travel Finance, Planning & Analysis

Leading Global Travel Finance Operation along with 7 Executives, it's Planning, budgeting and forecasting, Accounting and Month End Process, Client funded cost tracking (travel, opex and capex) and it's invoicing, Revenue Recognition, Cost Analysis and Cash Flow, Balance Sheet Reconciliation, B/S schedule preparation with explanations, Dashboard and KPI, Operational Matrix and resources Utilization, Contract Management and Billing Model. Risk Control Management and Internal & External Audit Support. Travel Policy Adherence, Compliance and Internal Control. Leadership Skill and Office Administration.

AXA BUSINESS SERVICES, PUNE

MAY-2013 TO JUNE-2014

Designation: Asst. Manager-Financial Information Management

Complete Transmission & Transformation of AXA Equitable-USA Financial Information Management (FIM) along with 5 Executive. Offshore Operation Set-up of FIM Process in Pune. High End Service Delivery of Financial information (dice and Slice) to CEO and CFO. Daily, Weekly, Monthly and Quarterly Sales Reports of different Insurance and MF Products and it's KPI. Different Sales Matrix, Dynamic Dashboard for Sales Org. Branding and IT Expenses, it's Budgeting, Actual vs Forecasting. FIM system maintenance, data Interface and Error Fixing.

ARICENT GROUP, GURGAON

SEPT-2010 TO MAY-2013

Designation: Asst. Manager-Global Consolidation (Controller & Analytics)

High end service delivery on Project Accounting, Project Profitability, Cost compression and project performance analysis. Month end management adjustment entries, overhead cost and it's allocation. Direct and indirect cost analysis by strategic business unit (SBU) and business unit (BU).

Data

Project revenue, project direct margin and calculate project EBITDA. Management Information System and benchmarking Analysis. Revenue Reports and dashboard for SBU/BU heads. E2E BI tool (HFM/EssBase) maintenance, metadata upload. Cost benefit internal process improvement projects.

MPHASIS-AN HP COMPANY, PUNE

OCT-2008 TO SEPT-2010

Designation: Financial Analyst (Bank of America Contract)

Financial analysis and support to USA based management from Pune offshore center on Bank of America contract management. Revenue and Expense (Accrual/Deferral) and calculate AOP for business unit. Standard Management Report (SMR), Actual vs. Forecast vs. Budget. Variance Analysis with business reason.

GENPACT, NEW DELHI

JAN-2007 TO OCT-2008

Designation: Process Associate (Kimberly Clark Corporation)

Capital project and fixed assets accounting for North America, UK, Germany, Run and allocate depreciation. Financial reporting on capital project and fixed assets. Scrap Sale of PP&E.

SCHOOL NAME, LOCATION, DEGREE

10+2+3 Years Commerce Graduate (honors) from Calcutta University, West Bengal. Perusing MBA from NMIMS- 2 Years Duration.

COMMUNICATION

Excellent & Fluent British English and Neutral Indian English, Native and Modern Bengali and Hindi. Deutsch Language-A1, Preparing for B1

LEADERSHIP

Excellent Leadership towards process, resource engagement, resource allocation, Deal & Contract Management and negotiation.

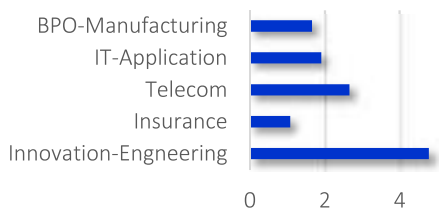
OTHER DETAILS

Have Passport (valid upto 2027), Driving License (Valid up to 2023). A Complete family man and a caring husband & father. Unconditional love to mother and mother Nature. Work in USA for 7 months and 9 years family running farm & Medicine Business

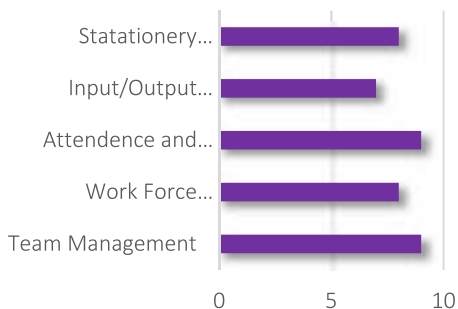
PERSUING LATEST TECHNOLOGY

Data Visualization-Tableau /Power BI, Data Modeling-Power BI, ETL, DAX, Data Gateway, Prediction, Basic SQL/MySQL, API, OLTP & OLAP, Basic Python.

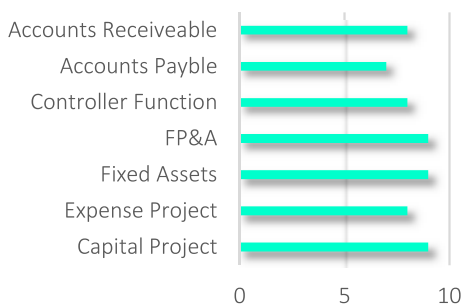
INDUSTRY EXPERIENCE



OFFICE ADMINISTRATION -RATING (OUT OF 10)



PROCESS KNOWLEDGE -RATING (OUT OF 10)



PERSONAL INTEREST:

