

RESUME

DHARMESH S MAVANI

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Career Objective:

Reach greater height by constant learning and exploring all potential and constructive skills in achievement of the personal and organization goals.

Educational Qualification:

- Graduation **B.Com (Accounting & Auditing)** With Pass Class
From R.V.Patel College of Commerce affiliated by VNSGU from
November 2011.
- **H.S.C** with 57.86 % from Board of Higher Secondary Education,
Shree K C Kothari Sec. & High.Sec School, Surat-395006.
- **S.S.C** With 65.57 % from Board of Secondary Education, Sadhana
Vidhyabhavan, Surat-395006.

IT Skills:

- **Operating System** : Windows-2000,2007
- **Application** : MS Office
- **Accounting & Tax Software** : Tally ERP,I-Tax, Genius, SnS,
Miracle, Etc

Job Experience:

From September 2011 pursuing onwards at **K.B. Marakana & Co**
(Advocate)

- **Job Profile :** Work Related to Accounting, Auditing, GST and Income Tax

Strengths:

Good Communication Skills.

Ready to take Responsibility.

Personal Profile:

Name : Dharmesh S Mavani
Date of Birth : 03rd May 1991
Marital Status : Married
Religion : Hindu
Nationality : Indian
Languages Known : English, Gujarati and Hindi
Address : 402, Sangam Appartment,
Ankur Society,
A.K.Road,Surat-395008.

Declaration:

I hereby declare that the above information is correct and true to the best of my knowledge and belief.

Place: Surat

Date : 05th March 2021

(Dharmesh S Mavani)