

SHIVANI TYAGI

NOVEMBER 7, 1994 | FEMALE

EDUCATION

Post Graduate Diploma in Management (PGDM) 2018

IMM-FOSTIIMA Business School,
New Delhi, India
CGPA: 6.60 (Dissertation Submitted)
Dissertation: Evaluation of the effectiveness and development programs at Accra Polytechnic.

Bachelor of Commerce (B.Com.) 2016

Methodist Girls PG College,
Roorkee, Uttarakhand, India
Percent: 63.33%

LANGUAGES

English

High Proficiency

Hindi

Native Proficiency

CONTACT

Phone:

+91-7906673432

LinkedIn:

<https://www.linkedin.com/in/shivani-tyagi-870919136>

Email:

ShivaniTyagi94@gmail.com

EXPERIENCE & PROJECTS

Senior Analyst

R1 RCM Global Pvt. Ltd.

June 2018-Current Organization

Main responsibilities:

- Critical analysis and support for medical claims overseas.
- To provide support and alignment to business requirements.
- Multiple parallel project management.
- Responsible for evaluation of the performance of project teams to ensure the completion of targets before deadlines.
- Responsible for communicating with the overseas hospitals and patients, for query resolution.
- Customer acquisition.

Intern

Birla Sun Life Insurance Company Limited

2 months (as a part of PGDM course at IFBS)

Main responsibilities:

- Four quarter planning for a dummy product by kickstart.com.
- Four quarter planning for the core product of Birla sun Life.
- Live project on rural market development.
- Policy sale.

CERTIFICATIONS

Project Management Specialization Certification

Initiating & Planning Projects

University of California Irvine (MOOC certification)

Budgeting & Scheduling Projects

University of California Irvine (MOOC certification)

Managing Project Risks & Changes

University of California Irvine (MOOC certification)

Marketing in Digital World

University of Illinois at Urbana-Champaign (MOOC certification)

BACKGROUND IN A NUTSHELL

- Data Analysis
- Business Analysis
- Data Visualization & Interpretation
- Project Management
- Risk Assessment

HOBBIES

- Keeping up with the latest knowledge in business development and analysis.
- Reading business books and economic philosophies.
- Participating in public speaking events and debates.

RELEVANT SKILLS

- Critical business analysis.
- High Proficiency in MS-Office module (Excel, PowerPoint, Word).
- Statistical analysis.
- Data visualization and interpretation.
- Project management.
- Ability to work independently and as a dynamic team member.
- Good presentation and communication skills.
- Pricing, product, placement strategies in digital marketing.
- Project planning, budget estimation & risk management.

STRENGTH

- Highly analytical and rational while performing tasks.
- Ability to adapt to new software as per business requirement.
- Self critical about performance and time management.
- Use of a sequential approach to minimize errors in tasks, i.e. initial analysis of data, performing detailed analysis to extract relevant data and error correction.
- Highly skilled at making visual presentations for data interpretation and communication.
- Punctual in tasks and willing to work independently or as a dynamic team member.
- A creative and lateral thinker who's always open to new ideas for business growth.
- Ability to adapt to changes for performance optimization.

PROFICIENCY ESTIMATES

