
S SHREYA

- 7019617209
shreyasujatha777@gmail.com

Objective/Profile Summary

To contribute to the success of organization by applying knowledge of management, finance, and marketing, and also enhance my skills. Seeking a challenging job in a professionally managed organization which provides an opportunity for growth with my experience and knowledge thereby contributing towards organizational development as well as my personal growth. To work with integrity, honesty, and professionalism while learning new things from the professionals.

EDUCATION

Soundarya institute of management and science, Bangalore, Karnataka	2019-22
Bachelor of commerce	
8.7 CGPA	
Schoenstatt St. Mary's Pre-University college, Bangalore, Karnataka	2017-19
77%	
Prathiba Bala Mandira, Bangalore, Karnataka	2016-17
SSLC-75%	

Certifications and additional courses

• Computer course in office management, Mark education academy	Sept-2021
• Tally, Mark education academy	Jan-2022
• MS-Excel training	Aug-2021

Technical Skills

Tally ERP 9.0
MS-Office

Soft Skills

Good communication skills
Willingness to work in a team

Extracurricular Activities

NCC 'C' Certificate
NSS Member
Rotract SIMS

Additional Interests

Reading Books
Gardening

Personal

DOB:7/10/2001

Address: Thigalarapalya, Bangalore-560058

Languages Known: English, Hindi, Kannada, Telugu.