

CURRICULUM VIATE

Sunil Kumar

Father: Mr. Bajrangi Paswan

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Personal Data:

D.O.B : 23-Apr -
1987

Sex : Male

Nationality : Indian

Marital Status : Unmarried

Religion : Hindu

Vital statistics :

Height : 182cm

Weight : 72 kg



Overall 8 years of experience in Hotel Industry.

Objective:

To be part of an organization where the management structure recognizes and rewards Loyalty, honesty, hard work and ambition of an employee by providing growth Opportunities and necessary infrastructure that could contribute to the success of the Company.

SUMMARY:

I am a self motivated individual and have a burning desire to deliver more then I commits. I have a willing to walk extra mile and assist others in which ever manner I can. I am very particular in whatever I commit at work and will in go learn and pick new things.

Education :

Professional Qualification:

- I had done one year diploma course in Aviation , Hospitality and Travel management from FRANKFINN INSTITUTE.
- Skilled certified from IHM Hajipur.

Academic Qualification.

- 12th pass from PUNJAB BOARD.
- 10th pass from C.B.S.E.

Strength

- honest
- Self-motivated
- Work alcoholic
- Positive Thinker
- Quick Learner
- Friendly Nature
- Helpful
- Optimistic.

INTER PERSONAL SKILL

- Leadership
- Adaptability
- Responsibility

Languages Known :

- English
- Hindi
- Punjabi

Interests :

- Listening Music
- Connecting with people
- Playing T.T, SUDOKU and CHESS.

Internship :

Done in flight training with Jet airways.

Work experience :

Presently working as a Assistant

Manager at Patliputra continental Hotel Patna .One of 5 star luxury hotel in the town With perfect combination of contemporary design and architecture, offering both business and leisure travelers outstanding services and comfort, in 75 rooms, 1 Devyang Room for differently abled Guests and 4 suites including a Presidential Suite.Each room is elegantly furnished, with a king-size or twin beds, sheer curtains and blackout blinds, plush carpets and polished wood floors. Natural light with shimmering city and unrestricted views of the Airport, all rooms are custom fit with rich furnishings, and excellent in-room amenities. Hotel Patliputra Continental stands in one of the best locations in Patna. Offering a year-round outdoor pool, a fitness centre and spa centre, Hotel Patliputra Continental is set in Patna. Guests can enjoy a meal at the in-house restaurant. Free private parking is available on site. Every room at this hotel is air conditioned and is equipped with a flat-screen TV and a seating area to relax in after a busy day. You will find a kettle in the room. All rooms have a private bathroom. Extras include slippers,

free toiletries and a hairdryer. Hotel Patliputra Continental features free WiFi throughout the property. You will find a 24-hour front desk at the property. You can play billiards at this hotel, and car hire is available. The nearest airport is Lok Nayak Jayaprakash Airport, 4 km from Hotel Patliputra Continental.

Responsibility :

- Property show round.
- Guest Handling.
- Making month end report.
- Taking care of all the retention, PM Report.
- Greet guests as they arrive and provide them with information needed.
- Assist in the registration procedures.
- Provide information regarding the hotel's services and policies.
- Assist in overseeing front desk operations.
- Provide resolutions to conflicts and guests' problems.
- Trained hotel staff to understand the value of discount rates for frequent return guests over increased rates for one-time stays.
- Adjust room rates to maximize revenue per available room.
- Welcomed hotel guests in a warm and friendly manner, worked to meet guests special requests, ensured that each guest had a memorable stay.
- Maintain the hotel's high standard of service and hospitality.

➤ **Work experience:**

- **Work as a Duty Manager in LEMONTREE PREMIER PATNA, BIHAR. (International hotel Chain) (FROM NOVEMBER 2017 TO NOVEMBER 2019):-**Situated in the heart of the business and entertainment hub of the city, Lemon Tree Premier, Patna is located on Exhibition Road, just 5 minutes' walk from the historic Gandhi Maidan.

This Upper Midscale hotel ushers you into 105 plush and well appointed rooms and suites. Together with a 24x7 multi-cuisine coffee shop- Citrus Café with a show kitchen, a rejuvenating spa and salon- Fresco, a fully equipped gym, a rooftop swimming pool and a soon to open Indian restaurant, the hotel offers a refreshing alternative to both business and leisure travelers as well as city dwellers.



Innovate Creations Pvt. Ltd as a Sr. Admin Executive (Jan 2014 to Jan 2017)

Innovate Creations Pvt. Ltd. was into Events, Exhibitions, Graphics Designing and Corporate Conferences.

Job Profile:

- To handle all front Admin including logistics
- To handle operator console.
- To handle all guest complaints to their full satisfaction
- To organize pick- ups/ drops of arrival / departures.
- To ensure the SOP's are being followed and service standards are kept always high by keeping a constant vigil on team members.

➤ **Work experience:**

Somerset Greenways Chennai Serviced Apartments Managed by Ascott Limited (International hotel Chain) as a G.S.O.(July 2012 to April 2013)

The Ascott Limited is a member of CapitaLand. It is the largest international serviced residence owner-operator with more than 200 properties in over 70 cities across Asia Pacific, Europe and the Gulf region. It operates three award-winning

brands Ascott, Citadines and Somerset. Somerset Greenways is strategically located in the MRC Nagar area, a 10-minute drive from the central business district of Chennai, popular shopping areas and world class entertainment outlets. The 187 contemporary serviced residences feature fully-equipped kitchens, separate living rooms complete with state-of-the-art home entertainment systems and extensive recreation facilities including an infinity

swimming pool and outdoor Jacuzzi. With 24-hour security and closed-circuit TV surveillance you can travel and live in Chennai with peace of mind.

Job Profile:

- To handle all front desk operations including reservations, check/in, checkouts, travel arrangements
- To handle operator console.
- To take reservations for rooms.
- To perform duties of telephone operator.
- Responsible for handling all front desk operations individually including cashiering.
- To handle all guest complaints to their full satisfaction
- To organize pick- ups/ drops of arrival / departures.
- To try & do up selling of rooms
- To ensure the SOP's are being followed and service standards are kept always high by keeping a constant vigil on team members.

Work experience:

**Courtyard by Marriott Hotel
Ahmadabad (International hotel
Chain) as a G.S.A. Hotel. (July 2011
to January 2012)**

Location is in Gujarat's commercial capital with easy access to the Sardar Vallabhbhai Patel International Airport. Situated in one of India's fastest growing business districts -- the S.G. Highway -- with plentiful entertainment options, including large shopping malls, world-class cinema theatres, the Gandhi

Ashram & the Shaking Minarets, our Ahmedabad hotel offers 164 spacious guest rooms including 12 contemporary suites with in-room safes, LCD panels, Home docking stations, high-speed Internet and workstations that support all your business needs. Hotel amenities include an Executive Lounge, 24-hour fitness centre, swimming pool and state-of-the-art meeting and banquet spaces. Dining options at our hotel's Ahmedabad, India location include the vibrant MoMo Café and Shakahari, an upscale vegetarian specialty restaurant that is open for dinners. At Courtyard Ahmedabad, experience refreshing service at its best.

Work experience:

Cabbana Orchid Hotel (International hotel Chain) (January 2010 to July 2011)

Hotel is a part **Concept Hospitality Management Group** a chain of Hotels all across India. It is the only Ecotel Hotel in Punjab which is Hallmark for Environment sensitive hotels all over the world. Hotel is spread over vast area of 25 acres and has inventory of 51 rooms in total including 4 suites. Hotel has the biggest Pillarless hall in the entire state which can accommodate 2000 pax. Hotel also runs a Club with a strong membership of 575 members which

includes Elite Class Personalities of Punjab.

- I had done UDAAN ACTIVITY(Marketing activity) or PR ACTIVITY(Public Relation Activity) of FRANKFINN INSTITUTE

Skill Profile :

- Showman
- Fidelio
- **Opera**
- **Protel**

Achievements :

- Awarded as a rock star of the month for last few months.
- Awarded as a Up seller of the month
- Awarded by APPRECIATION LETTER from THE MANAGEMENT OF “CABBANA ORCHID” HOTEL for my work.

Sunil Kumar

